

POTTER COUNTY SHERIFF'S OFFICE

EMPLOYMENT OPPORTUNITIES

AN EQUAL OPPORTUNITY EMPLOYER

The Potter County Sheriff's Office needs a qualified individual to fill the following position. If you are interested in this position and feel that you are qualified, you can find an application at www.pottercountysheriff.org or pick one up at the Sheriff's Office. Please submit an application to the **Potter County Sheriff's Office, 13103 NE 29th Ave, Amarillo, TX 79111**. Applicants will be interviewed only if they meet the necessary requirements and qualifications for the following:

JOB TITLE: MEDICAL OFFICER - Potter County Sheriff's Office

DEPARTMENT: SHERIFF

DIVISION: DETENTION

POSITION: MEDICAL OFFICER

SUPERVISOR: MEDICAL SUPERVISOR

JOB DESCRIPTION:

The medical officer provides immediate and long term healthcare needs for inmates in the custody of the Sheriff. Must possess a working knowledge of the specialty areas of medical protocol such as public health, infectious disease, emergency medicine, OB/GYN and mental health. Provide care for difficult patients and issues of intensive medical care.

EXAMPLES OF TASKS PERFORMED:

1. Provides both emergency and non-emergency medical care to inmates.
2. Administers prescribed medications.
3. Observes and assesses health needs of inmates.
4. Participates in planning and implementation of all health care for inmates.
5. Medically clear inmates in booking area.
6. Responds quickly to calls for assistance to all areas of the Detention Center as directed by central control or as needed.
7. Charts in medical files.
8. Recording and TB testing of inmates.

9. Provide blood draws as ordered by contract physician or court order.
10. Maintains records of drugs and medications
11. Assist in medical care plans of inmates.
12. Performs related work as assigned.

REQUIREMENTS:

Must be a State of Texas Licensed Registered Nurse, Licensed Vocational Nurse, or Licensed EMT-P. Must be able to pass state jail standards training and test for licensing as a corrections officer.

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

- Knowledge of office rules, regulations, policies and procedures
- General emergency provider knowledge
- Ability to function safely and effectively within a correctional environment
- Ability to work in high stress situations
- Knowledge of security procedures and techniques
- Knowledge of psychiatric/mental health problems
- Communicate effectively both verbally and in writing
- Use of medical instruments and laboratory equipment
- Conduct physical health assessments
- Establish and maintain effective working relationships with employees

SALARY: \$58,137.60 (FLSA-nonexempt)

APPLICATIONS WILL BE ACCEPTED UNTIL FILLED
POTTER COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL
ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISIONS OF
SERVICES.